

**AMERICAN LEGION AUXILIARY** – 1141 MOUNTAIN VIEW RD., FREDERICKSBURG, VA

SAME APPLICATION AND AGREEMENT FORM FOR BOTH CRAFT SHOWS OF 2025. PLEASE MARK EACH SHOW YOU WOULD LIKE TO PARTICIPATE IN and IF YOU WANT INDOOR SPACE OR OUTDOOR.

If you wish to participate in both, one Agreement Form signed is acceptable. We are now offering outside space in the parking lot. **If you wish to go outside, there is no electricity available, however tables are available if you wish.**

Fees: \$30.00 per space (6'D x 10'L) Each space includes a table (8'L x 2.5'W) with chairs. Also, electricity and wall space available for inside set up while available. Show time is 10:00 am – 3:00 pm. Artisans may begin setting up at 7:00 a.m. and should be in place and ready no later than 9:50 a.m. No access to electricity to outside spaces. **Make checks or money orders payable to: ALA 290**

\_\_\_\_ Poppy Patch Craft Show, Saturday May 3, 2025 – (please circle) Indoors or Outdoors

Mail applications, agreement, and a copy of or a photo of your craft along with the fees to: ALA 290 poppies c/o 12 Rockdale Road, Stafford, VA 22554 no later than April 28, 2025.

\_\_\_\_ Fall-Holiday Craft Show, Saturday October 11, 2025 – (please circle) Indoors or Outdoors

Mail applications, agreement, and a copy of or a photo of your craft along with the fees to: ALA 290 poppies c/o 12 Rockdale Road, Stafford, VA 22554 no later than September 30, 2025.

Checks or money orders only. Upon receipt a photocopy will be sent to you via email or text. Proceeds from both shows will go to The American Legion Operation Comfort Warriors or OCW The door prize is optional. There is no admission for this show. Fees are non-refundable. Rain or Shine.

ARTISIAN'S NAME: \_\_\_\_\_

CONTACT INFORMATION \_\_\_\_\_

BUSINESS NAME IS APPLICABLE: \_\_\_\_\_

NUMBER OF SPACES YOU WOULD LIKE \_\_\_\_\_ ELECTRICITY \_\_\_\_\_ WALL SPACE \_\_\_\_\_

NUMBER OF TABLES, IF ANY YOU WOULD LIKE \_\_\_\_\_ TOTAL AMOUNT ENCLOSED \$ \_\_\_\_\_

By signing this form, you will accept all the Participant Rules and Regulations as stated.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## PARTICIPANT RULES AND REGULATIONS Keep this sheet for your information.

Thank you for your interest in our craft shows. Participant Rules & Regulations same for both shows and indoor or outdoor.

The Participant Application and Agreement Form needs to be completed, signed and a copy of your craft along with the space fee(s) should be sent to ALA 290 poppies c/o 12 Rockdale Road, Stafford, VA 22554

The application deadline for May 3, 2025, Craft Show is April 25, 2025

The application deadline for the October 11, 2025, Craft Show is September 30, 2025

- 1) The doors will open at 7:00 a.m. and there will be volunteers to assist you in unloading your crafts. Please plan your set up time accordingly. Your space fee includes a light breakfast (pastries & beverage per person).
- 2) Spaces should be set up no later than 9:50 a.m. No breakdown of space before 3:00 p.m. Condensing your crafts is acceptable.
- 3) Lunch is offered at a minimal cost for Artisans and shoppers all day beginning at 11:00 a.m.
- 4) If you wish wall space and/or electricity it is on a first come first serve basis at no additional cost. Inside only.
- 5) All items must primarily be original. Only the items specified on the Participant Application may be sold. No commercial resale items. RETAIL, MAIL ORDER, CATALOGS AND ITEMS THAT FIT IN THESE CATAGORIES ARE NOT ACCEPTED.
- 6) The show is not juried, and we do reserve the right to limit excessive duplication of crafts.
- 7) Space fees will go to the American Legion Operation Comfort Warriors.  
To learn more, go to [legion.org/OCW](http://legion.org/OCW)
- 8) The space fees are NONREFUNDABLE. All tables must be draped to within one inch of the floor, no longer. The tables are 8' long and 2' wide. Spaces are 10' long and 6' in width.
- 9) The safety of each exhibit is the responsibility of the artisans. Please make sure things are secure and will not topple over. NO adhesives are allowed on the walls. Space switching allowed only in agreement with the other crafter and the notification to the chairperson.

*Artisans should carry their own insurance. American Legion Post or the Auxiliary Unit 290 are not responsible for the loss or damage to exhibits or vendors. All vendors are responsible for the collection and submission of the appropriate sales tax as well as the cash needed to make change.*

*No ALCOHOLIC beverages will be permitted on the grounds at any time. No smoking inside the facility. Please feel free to bring a non-alcoholic drink, snacks, and/or lunch though lunch will be served to Artisans and shoppers at a minimal cost.*

*If you have any questions or concerns or special needs, please contact Mary at [unit290poppies@aol.com](mailto:unit290poppies@aol.com)*